



Incorporated Village of Hewlett Bay Park
Building Department

30 Piermont Ave Hewlett, NY 11557
516-295-1400 •Building@HewlettBayParkNY.gov

Permit Fee: \$200

FENCE APPLICATION

Owner: _____

Property Address: _____

Section: _____ Block: _____ Lot(s): _____

Email: _____ Tel #: _____

Mailing Address (if different from property):

Address: _____ City: _____ State: _____ Zip: _____

You Must Submit:	New Install	Replacement	Repair
Two (2) most updated surveys showing:	Description of Work: _____		
<ul style="list-style-type: none">Location of fenceSetbacks from the property linesGates and the direction of openingPhoto of the type of fencing	_____		

Type/Material of Fence: _____			
Color of Fence: _____	Style of Fence: _____		
Height of Fences - Rear Property Line: _____	Side Property Line: _____	Front Property Line: _____	
# of Gates: _____			

ALL CONTRACTORS / FENCE COMPANIES, MUST SUBMIT

- 1. A copy of their Nassau County consumer’s affair license.
- 2. Liability insurance with the village of Hewlett Bay Park as the certificate holder as wellas additionally insured,
- 3. Workers compensation insurance with the village of Hewlett Bay Park as the certificate holder.

Contractor: _____

Address: _____

Email: _____

Tel #: _____

Nassau County Consumer Affairs License Number: _____

Affidavit of Owner / Applicant

State of NY
County of Nassau SS:

I _____ being duly sworn, deposes and says; that all work being done on the premises in accordance with the statement in writing, and the plan of such proposed work is duly authorized by

Signature

Sworn To before me this

_____ day of _____, 20_____

Notary Public

Notary Stamp

§ 146-9C(6) Village of Hewlett Bay Park Fence Code

(6) Fences, provided that they conform to the following conditions and limitations and a building permit is obtained:

(a) **Permitted materials.** The only permitted property line fence materials are aluminum, metal or wood, of an open style design. To be deemed an open style, the open spacing between each vertical element shall be no more than four inches wide. Chain-link fencing is prohibited for front, side and rear fencing but may be used for a dog run within the property.

(b) **Rear lot.** A fence may be installed no closer than six inches from a rear lot line and shall not exceed five feet in height. Evergreen landscaping must be planted along the interior side of the fence, and such landscaping must be planted at half of the height of the fence and four feet or less on center and utilize plant species that grow at least to the same height as the fence, as determined by the Building Inspector.

(c) **Side lot.** A fence may be installed no closer than six inches from a side lot line, which fencing shall not exceed five feet in height, on either side. Landscaping must be planted along the interior side of the fence; evergreen landscaping must be half of the height of the fence and four feet or less on center.

(d) **In a front yard,** starting from the front wall of the building wall, fencing may be erected not exceeding four feet in height and must be screened from public view with evergreen landscaping planted at four feet in height, maintained at said height and planted four feet or less on center, and maintained in good condition at all times. A fence along the front property line shall be set back 10 feet and the required landscaping shall be planted along the exterior of the entire fence or wall, which such landscaping must maintain a five-foot clear buffer from the roadway.

(e) No fence or landscaping shall be installed or maintained where it constitutes or creates a traffic hazard or unreasonably obstructs the view by any vehicle or pedestrian lawfully on a public right-of-way from or by any vehicle or pedestrian lawfully on the same or any other public right-of-way.

(f) **On a corner lot,** within the triangular area bounded by the lot lines connecting at the street corner of the lot and a point 30 feet from that intersection on each of said connecting lot lines, no fencing or plantings shall be installed and/or maintained.

(g) A fence facing a public right-of-way or Macy Channel shall be an open-type fence. Gates in any such fences shall be limited to open-type gates and only for the purposes of blocking entry to or from a public right-of-way. Notwithstanding the foregoing, a chain link fence satisfactory to the Board of Trustees may be erected on that portion of any property which is contiguous to Macy Channel, provided that the fence shall be not more than four feet in height.

(h) A fence erected along the boundary of a property which coincides with a boundary line of the village, which shall not exceed eight feet in height. Each such fence shall be of either open design, wood stockade or PVC. No such fence may unreasonably obstruct the view of any vehicle or pedestrian lawfully on a public right-of-way from or by any other vehicle or pedestrian lawfully on the same or another public right-of-way. A finished side of such fence shall face the property on which the fence is located.

(i) No fence shall be constructed or erected without a building permit, and no such permit shall be issued unless a survey of the property, a photographic depiction of the fence, approved by the Building Inspector and all required permit fees paid.

(j) Plantings, landscaping, and trees. No owner or occupant of any lot or land in the Village shall permit or maintain on any such lot or land, any portion of plantings, shrubbery and/or trees fronting a paved street, to be located less than five feet from the paved street so as to not obstruct the visibility for vehicular traffic and pedestrians.

(k) Educational and religious uses. A fence may be erected along the boundary of a property, which shall not exceed six feet in height. Each such fence shall be of open design, wood stockade or PVC. Any other type of fence must obtain approval by the Board of Trustees.